

Recruitment Pack

London Landmarks Half Marathon: Event Assistant

London Landmarks Half Marathon

May 2026

Tommy's

The pregnancy and baby charity

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Welcome from Kath Abrahams, Chief Executive



A lot has changed in the 30 years since Tommy's started – not least the charity itself, which was founded by 2 obstetricians working from a hospital cupboard and has grown to become the UK's leading pregnancy research charity.

In that time, we've heard from thousands of people sharing their stories of heartbreak and devastation, supported families at every stage of their pregnancy journey and built a very special community of support.

We remain the largest charity funder of pregnancy research, and in 30 years, we've made huge progress researching causes of pregnancy complications and baby loss. We've found new tests and treatments that have made pregnancy safer and transformed families' lives.

We've ensured women and birthing people across the UK have access to the most up-to-date, evidence-based, lifesaving pregnancy information. We've shaped national healthcare guidelines and broken some of the silence surrounding baby loss. But there is still so much to be done.

Right now, half the adults in the UK have either experienced pregnancy loss themselves or know someone who has, and over 48,000 babies are born prematurely every year.

We think that's unacceptable, and we are here to change that.

How do we do this? Tommy's is a medium-sized charity, but we think and deliver big. We are focused in meeting our goals, but we also want everyone to have a healthy work-life balance and feel well looked after. The wellbeing and personal development of our colleagues is a priority for us.

But don't just take my word for it. Creating an environment that allows our team to feel included, engaged and that they're able to bring their best selves to work is a priority for us and we encourage regular feedback. In our 2025 annual employee experience survey, over 80% of the team say they value the people they work with and feel their line manager provides great leadership.

I hope you will consider applying and joining the Tommy's family.



Kath Abrahams, Chief Executive

A bit about Tommy's



Tommy's is the leading charity that exists to stop the heartbreak and devastation of baby loss and make pregnancy and birth safe – for everyone.

Bringing together a network of researchers, healthcare professionals and passionate supporters, Tommy's is a community dedicated to making pregnancy safer and helping more families bring their babies' home. Together, we're finding ways to stop miscarriage, stillbirth and premature birth by translating our research into breakthroughs which change the lives of women, birthing people and their families.

To achieve our mission, we're driving change through:

- Our world-leading research which is growing evidence, finding new tests and treatments and improving maternity care for all. We fund 4 research centres in the UK that investigate and find treatments for miscarriage, stillbirth and premature birth, and to improve outcomes for women and birthing people.
- Our partnerships with specialist NHS clinics for those who need additional care and support.
- Our clear and expert information for everyone at any stage of their pregnancy journey, with our midwife helplines to give extra support when it's needed.
- Our public health campaigns and policy work, seeking to mobilise for change and raise awareness of the scale of the issue to bring about much-needed improvements – and consistency – in care nationwide.
- Our partnerships with communities and experts to tackle inequities and reduce health disparities for those most at risk of pregnancy complications and loss.

This is only possible thanks to our supporters and partners who help us to achieve more impact.

With the strength of our community, we know we can make change happen. Together, we can save babies' lives.

Our mission and impact

- We lead research and transform care.
- We provide expert information and support throughout the pregnancy journey.
- Working with communities and partners, we challenge inequities and campaign for change to make pregnancy and birth safer for all.
- Together, we save babies' lives.

We believe we have the formula right for driving change. During 2024-25:



Future plans

To make sure we can have the greatest impact, we have 4 priorities which will help us drive change:

- ❖ **Grow evidence**, because baby loss and pregnancy complications are not inevitable.
- ❖ **Improve care**, because everyone should be provided with the best care and support.
- ❖ **Tackle inequalities**, because everyone deserves the same opportunities for a healthy pregnancy and birth.
- ❖ **Mobilise for change**, because together, we will make pregnancy safer and save babies' lives.

What's more, we want to better support partners, reach more men, tackle pre-conception health, drive more behaviour change to make pregnancy safer, continue to break the silence around baby loss and so much more!

Benefits of working here



An overview of the full range of contractual and non-contractual benefits Tommy's people can get.

- ❖ **25 days' paid holiday** - increasing by 1 day (after 2 years of service), up to 30 days after you have been with us for 5 years. Paid bank and public holidays on top.
- ❖ **Buy up to 5 extra days of holiday** - spread the cost over the whole calendar year if you want. No qualifying period – you can start this from Day 1.
- ❖ **Hybrid working** – Tommy's employees are required to be in the office a minimum of 2 days per week and are provided with a laptop to facilitate this.
- ❖ **2 weeks' fully paid Sabbatical** - after 5 years completed service
- ❖ **6 'flex' hours to use each month** - to suit your lifestyle. Come in late, leave early or extend the weekend to suit your lifestyle – just make up the working hours within the fortnight.
- ❖ **No long-hours culture** - we work hard within our contractual hours, but we strongly discourage late working. We value the quality and efficiency of your work – not the length of time you put in.
- ❖ **We encourage proper breaks** – we insist our people take their lunch away from their desks, so no one should work through lunch at Tommy's. We also support 'health breaks', meaning you can take a longer lunch (up to 2 hours) and simply make up the time the same day, with no special arrangements needed.
- ❖ **Keep your work and home life separate** - we like our colleagues to enjoy their personal life as well as their working life. No-one is expected to address work matters outside of working hours unless it's a pre-arranged event.
- ❖ **Enhanced maternity and parental leave pay** - no surprise here, babies are close to our hearts! We are mindful of the financial impact that may come with having a new bundle of joy, so we offer both enhanced paternity and maternity pay — including 26 weeks of maternity leave at full pay and 4 weeks of paternity leave at full pay.

- ❖ **Compassionate leave** - we know people sometimes experience personal difficulties, such as a bereavement, which may affect your work. That's why we offer 5 days of paid compassionate leave (pro-rata for part time employees) to assist employees during this period.
- ❖ **Parental bereavement leave.** The pain of losing a child is incomparable. In the unfortunate event this should happen, we offer up to 2 weeks paid leave to support our employees during this painful time.
- ❖ **Recognition of private time and space for prayer / religious observation** - just speak to your manager.
- ❖ **Company sick pay** - we have a great attendance rate at Tommy's, but if you are sick in any rolling 12-month period we offer enhanced company sick pay to support you in getting well again.
- ❖ **Wellbeing** - Our comprehensive Employee Assistance Programme includes mental health support, medical and dental support as well as specialist bereavement counselling and expert probate advice.
- ❖ **Life insurance** – should an employee die during their time at Tommy's, we'll provide a cash pay-out of 4 times salary to their family or nominated person.
- ❖ **Pension scheme (salary sacrifice)** - you'll be enrolled in the first month of you starting: stay in the scheme if you wish or opt out if you prefer. Contribution rate is 4% employer and 4% employee.
- ❖ **Social committee** – book club, karaoke, cinema, or just a good meal out: all suggestions are welcome, and everyone is invited to join in.
- ❖ **Be part of some of the greatest mass-sporting events in the UK** – our wonderful supporters run in the London Marathon and take part in Tommy's iconic London Landmarks Half-Marathon, as well as many other community events across the country. As a Tommy's colleague you'll get to join in the fun and make sure our supporters have the best possible experience – and of course get Time Off in Lieu (TOIL) for the time you put in.
- ❖ **Career-development** - all our colleagues are encouraged to join in career-development discussions. As Tommy's goes from strength to strength, we want to know how you would like your career to grow with us. A quarter of our people have been with Tommy's for 4 years or more.
- ❖ **Training** -we offer several different training programmes to assist with your personal development, such as structured training for line managers and other role-specific training – to be agreed with your line manager.
- ❖ **Travel to work and season-ticket loan scheme** – or use the loan to buy a bike. Spread the cost of your purchase with an interest-free loan from Tommy's, after your probationary period is completed.
- ❖ **Free eye tests** – get your sight tested and we'll refund the cost of the test. And there's a £50 contribution from Tommy's if you are prescribed glasses – even if they are not for computer use.
- ❖ **Home working allowance** – claim up to £50 per year on any home working equipment you may need.
- ❖ **Centrally located, attractive offices** – with a wide range of shops, cafes and bars – and great transport links – right on the doorstep.

Equity and diversity

At Tommy's, we know how important it is to recognise and value differences in our team. That's how we can build a passionate, effective workforce who are all driving together to meet our vision to stop the heartbreak and devastation of baby loss and make pregnancy and birth safe – for everyone.

We are committed to making our organisation a place where everyone is treated fairly, has the same opportunities, is supported to achieve their very best and feels welcome, included and part of the Tommy's team.

Our Equality, Diversity and Inclusion group is at the heart of our workplace and strives to make Tommy's an organisation whose work and culture reflect the families that we work with, our supporters and the baby loss community as a whole.

We strive to create an inclusive culture where people feel valued, involved and appreciated, with a sense of belonging regardless of their differences. We aspire to achieve this by learning from peoples' lived experience, listening to their views, adjusting how we interact with our staff and reviewing processes, training and policies to ensure they align with our goal of being an inclusive employer.

Our EDI vision

Tommy's is here for every baby, parent and parent-to-be. Whoever you are or wherever you live, everyone should be able to have a healthy pregnancy and baby; we want to bring about change so fewer babies die during pregnancy and birth and fewer people experience pregnancy complications. We know that Black women, Asian women and women from other diverse ethnic groups are currently the most vulnerable and high-risk when it comes to pregnancy outcomes, as are women and birthing people from communities with high levels of deprivation.

Workplaces that welcome parents and pregnant women and birthing people, and are diverse in age, ethnicity, gender identity, marital or civil partnership status, race, religion and belief, sexual orientation, and physical or mental abilities, are better and more innovative organisations. They are also more representative of those we seek to help.

Tommy's embraces and harnesses the talents, skills and experiences of everyone who wants to help us in our mission to make pregnancy and birth safer for all. We are determined to be an organisation that truly values what all people can contribute to our cause and passionate about helping everyone who needs our advice and support.

Our recruitment process could involve one or more interviews; a written or oral assessment; and the online completion of psychometric questionnaires. If you are invited to an interview and you have a disability or condition which could impact on your ability to participate in Tommy's recruitment process, please let us know before your interview by emailing the Manager who is recruiting for this position.

We will be very pleased to make any reasonable adjustments to our recruitment process that are necessary to accommodate any long-term medical condition or disability you have. If you share such information with us, we will keep it confidentially, and we will only use it to make sure that we fulfil our employer responsibilities towards you.

We will only keep it for as long as we need to, and we will then destroy it confidentially.



About the London Landmarks Half Marathon

The London Landmarks Half Marathon is an award winning, not-for-profit mass participation running event, **owned and delivered by Tommy's**.

Since launching in 2018, we've built an event that celebrates London's rich history and diverse communities. Our closed-road route is the only half marathon that goes through both the City of London and the City of Westminster. It showcases the grand, the quirky and the hidden history of London, creating a unique way to experience the capital.

The LLHM has become firmly established as one of the UK's leading charity-focused running events, combining a high-quality participant experience with a strong sense of purpose. Together with our participants, charities and partners, **we've now raised over £85 million for charity**, supporting hundreds of good causes and making a meaningful difference to communities across the UK and beyond.

We're incredibly proud that LLHM was named **Large-Scale Event of the Year at the Running Industry Awards 2025**, recognising the ambition, creativity and impact behind the event.

As we approach our 10th edition, it's a genuinely exciting time to join the team, with the opportunity to be part of the next chapter of the LLHM and continue building on everything we've achieved so far.

The Team

We're a small, collaborative team **responsible for delivering a large-scale event** from start to finish. That means working closely across race delivery, partnerships, communications and participant engagement, with everyone playing a role in how the event comes together.

It's a fast-paced environment, particularly in the lead-up to event day, where priorities move quickly and there is always something to progress. The work is varied, connected and highly collaborative, with a strong focus on delivery across all areas.

We're passionate about delivering a welcoming, exciting event for participants, supporters and spectators and about celebrating the unique character of the capital. We care deeply about the experience we create and the moments people take away from event day, whether they are running, supporting or spectating.

We work in a way that is open, practical and solutions-focused. People take ownership of their areas, communicate clearly and support each other to keep delivery moving. There is a shared commitment to getting things right and a strong sense of collective responsibility for the event as a whole.

We are always looking to improve what we do, from the participant experience through to how we plan, communicate and deliver as a team.

We know that for many people, the **LLHM is more than just a run**. It's a personal challenge, a fundraising journey and a way to be part of something bigger, and that is what drives the work we do every day.

Tommy's

Role details

Place of work	Head Office, Nicholas House, 3 Laurence Pountney Hill, London, EC4R 0BB Hybrid between home and office - with a minimum 2 days per week in the office for full time employees
Salary	£27,050 - £29,000 (dependent on experience)
Contract type	Permanent
Reports to	Senior Communications and Engagement Manager
Hours	35 hours Monday to Friday, 7 hours per day with core hours between 8:00am to 6:00pm. From time to time, you will be expected to work outside these hours, for example at events taking place during the evenings and at weekends. Must be available 3rd and 4th April 2027.
How to apply	To apply, please send your CV and a cover letter (max. 2 pages) outlining your suitability for the role and how your experience matches the job description and role profile. Applications close at 9am Mon 18th May.
Interviews	First round interviews taking place online, last week of May / First Week of June. Second round interviews for successful candidates in person at Tommy's office W/C 8 June.

<p>Position purpose:</p>	<p>This LLHM Event Assistant makes sure participants have a smooth and positive experience from start to finish.</p> <p>It combines responsive and empathetic customer care with maintaining accurate information across systems and channels, while also supporting community programmes, partners, and race weekend delivery.</p> <p>The role plays an important part in contributing to a well-organised, engaging and memorable event, ensuring communications and processes are clear, consistent, and reliable.</p>
<p>Major/Key Responsibilities:</p>	<p><u>Customer Care Support</u></p> <ul style="list-style-type: none"> • Provide excellent customer service to participants via email and phone, responding within agreed timeframes in a warm and empathetic manner. • First point of contact for the runner support inbox: support with categorising queries, responding to participants and escalating complex or sensitive issues. • Monitor and respond to phone line queries and voicemails, ensuring a professional and empathetic approach. • Track common queries and trends, flagging insights to improve FAQs and communications. • Maintain and adapt customer service templates to ensure consistency and accuracy. • Support participant queries relating to registration, deferrals, merchandise, and race day information in line with policies. <p><u>Social Media & Digital Content</u></p> <ul style="list-style-type: none"> • Monitor social media channels and flag engagement opportunities or issues. • Assist with sourcing user-generated content and runner stories. <p><u>Website Support</u></p> <ul style="list-style-type: none"> • Support drafting website content to ensure accuracy and relevance, including FAQs and key event information. • Support with updating content, documents, and web pages as required. • Support creation and maintenance of web forms for performers, partners and participants. • Conduct regular website checks to ensure information is current and aligned with communications. <p><u>Community & Cultural Engagement</u></p> <ul style="list-style-type: none"> • Support delivery of Community and Cultural engagement activities and race-day activations by researching and booking performers for race day.

- Delivery of Community engagement programmes, including 48 Hours in London and Golden Tickets. Collect partners assets such as bios, logos, social media handles and weblinks.
- Deliver the Tours & Trails programme, including coordination of partners, content, and participant experience feedback.
- Assist with coordination of partner offers, experiences, and activations that enhance race weekend.
- Support liaison with businesses, community groups, and external partners to deliver programme activity.
- Assist with identifying and engaging performers and groups that reflect London's culture and diversity.
- Manage and distribute partner assets such as photography and runner stories.
- Support the Communications and Engagement Officer with the LLHM volunteering programme – research identify and approach groups to drive recruitment for LLHM 2027. Respond to volunteering enquires in the inbox.

Event Delivery & Operations

- Support planning and delivery of race-day logistics, including activations, partners, and event materials.
- Support coordination of performers and race-day entertainment, including scheduling, logistics, and briefing.
- Assist with sourcing, organising, and managing event materials including props, costumes, and activation assets.
- Support packing, distribution, and tracking of event equipment ahead of and during race weekend.
- Provide on-the-day support across race weekend, including partner and activation support.
- Support the coordination of runner lost property.

Administrative & Operational Support

- Provide general administrative support including document management, webforms, and data processing.
- Support data entry and maintenance within CRM and registration systems.
- Process and track supplier and performer invoices and general financial administration.
- Coordinate team accommodation for race weekend, including booking, room allocations, and liaison with suppliers.
- Support with the organisation of the annual LLHM festive gathering.

Charity Partnerships

- Respond to charity partner emails and phone queries, sort and pass on what needs attention, and use templates to answer common questions clearly and quickly.

	<ul style="list-style-type: none"> • Help with general admin like chasing information from charities, handling forms, tracking invoices, and keeping documents organised and up to date. • Update charity details in our systems, help keep records accurate, and make sure charity information on the website is correct and current. • Help with the Charity Partner Launch by supporting applications, organising submissions, and making sure information is collected, checked, and shared smoothly. <p><u>EEDI & Accessibility</u></p> <ul style="list-style-type: none"> • Ensure communications and engagement activities align with LLHM EEDI strategy. • Assist in producing accessible content across channels. • Research potential EEDI activities to support inclusive event delivery. <p><u>Insight & Reporting</u></p> <ul style="list-style-type: none"> • Support reporting on customer service trends, website updates, and engagement activity. • Assist with data preparation and basic analysis to support team reporting. <p><u>Compliance & Best Practice</u></p> <ul style="list-style-type: none"> • Follow internal processes for data protection, privacy, and brand guidelines. <p>Ensure all communications are accurate, consistent, and in line with LLHM standards.</p>
<p>Measures:</p>	<ol style="list-style-type: none"> 1. Happy, well-supported participants and customers People feel looked after and get helpful, timely responses across email, phone, and digital channels, with issues handled calmly, kindly and proactively. 2. Smooth and accurate day-to-day administration Information is kept up to date and correct across systems, with clear record keeping and a proactive approach to spotting and fixing gaps before they become issues. 3. Well-run partner and community programmes Our 48 Hours, Golden Tickets, Tours & Trails and other partner activity are delivered smoothly, with a can-do attitude, making sure the right information and assets are collected and shared on time and relationships are managed well. 4. Useful insight that helps us improve Common questions, trends and feedback are identified and shared early, with ideas and suggestions offered to improve FAQs, communications and the overall runner experience. 5. Reliable, consistent processes and strong event support Work is delivered carefully and consistently, following agreed processes, with a flexible, can-do approach to supporting race weekend, logistics, and team needs as they come up.
<p>Authority/Decision Making:</p>	<ul style="list-style-type: none"> • Following agreed LLHM processes. • Taking direction from and supporting Senior Communications & Engagement Manager

<p>Challenges:</p>	<ul style="list-style-type: none"> Handling a high volume of queries including difficult conversations You'll regularly deal with a busy customer service inbox, phone line and social channels and occasionally support more sensitive or challenging conversations while staying calm, clear and empathetic. Balancing multiple priorities at once The role spans customer service, admin, partner support and event delivery so you'll often need to switch between tasks and manage competing deadlines. Keeping everything accurate and consistent across systems You'll be working across several platforms and processes where details need to stay up to date and aligned even when things move quickly or change often. Learning quickly and adapting to new information You'll need to pick up new processes, updates and event information quickly and apply them confidently while keeping work accurate and consistent. Working across teams while staying positive and solution focused You'll support different teams and external partners often at pace so staying flexible, collaborative and positive is key even when things are busy or complex. 	
<p>Key Contacts:</p>	<p style="text-align: center;">Internal</p> <p>Senior Communications & Engagement Manager (Line Manager)</p> <p>Head of Communications & Engagement</p> <p>Communications & Engagement Officer</p> <p>Senior Charity Partnerships Manager</p> <p>LLHM Partnerships team, LLHM Team Tommy's</p>	<p style="text-align: center;">External</p> <p>Njuko team (registration platform)</p> <p>CoL Tour Guides & City of Westminster Tour Guides</p> <p>London businesses, attractions and organisations – 48 hours in London and Golden Tickets programmes</p> <p>LLHM participants and runners</p> <p>Great run company (event delivery partner and volunteer co-ordinator)</p> <p>Performers and musicians</p>
<p>Experience:</p>	<p style="text-align: center;">Required</p> <ul style="list-style-type: none"> Working in a customer-facing or public-facing role such as retail, hospitality, events, admin or similar Communicating with people in a clear and friendly way, including by email, phone or in person Dealing with queries or requests while maintaining a calm and professional approach Managing multiple tasks or priorities in a busy environment Using digital systems or databases, or working in roles 	<p style="text-align: center;">Desirable</p> <ul style="list-style-type: none"> Working on mass participation, sports, fundraising or live events such as runs, walks, cycling or charity challenge events or sports brand activations. Using registration platforms and CRM or database systems Using social media platforms in a professional capacity Working with community partners, local groups or external stakeholders Connection to running communities such as clubs, groups or running organisations

	<p>where you have quickly learned new tools</p> <ul style="list-style-type: none"> • Working as part of a team to deliver shared goals in a fast-paced setting • Handling information or records with accuracy and attention to detail. 	<ul style="list-style-type: none"> • Personal experience of taking part in running, endurance or similar mass participation events
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Person specification skills required

	Required	Desirable
Qualities, Skills & Knowledge:	<ul style="list-style-type: none"> • Reliable and consistent, with a strong focus on following through and delivering work to a high standard • Able to stay calm, resilient and positive when working under pressure or handling changing priorities • Strong communication skills with the ability to respond clearly, kindly and professionally across email, phone and digital channels • Well organised with the ability to manage multiple tasks at pace without losing accuracy • Strong attention to detail and pride in producing accurate, well-checked work. • Comfortable working with digital tools and systems and confident picking up new platforms quickly • Able to follow processes carefully while also recognising when something needs escalating or improving • Proactive and able to keep things moving and support the wider team • Collaborative approach with a willingness to support across teams and work constructively with others • Good judgement when dealing with queries, data and information, including knowing 	<ul style="list-style-type: none"> • Familiarity with live events or large-scale public activity environments such as sports, charity or community events • Awareness of the participant or supporter experience in events such as running, cycling or challenge events • Interest in running, sport, fitness or community activity and what motivates participants • Comfort using registration systems, CRM tools or similar platforms in a busy operational setting • Experience using social media in a professional or organisational setting • Understanding of how community partners, charities or external stakeholders work together on shared projects and event delivery • Awareness of event delivery environments including activations, race weekends or brand partnerships • Technical capability using Microsoft Office applications such as Word, Excel and Outlook

	<p>when to ask for help</p> <ul style="list-style-type: none"> • Customer-focused mindset with an understanding of what good service looks and feels like. 	
Languages:	Required	Desirable
	Fluent written and spoken English	
Competency Success Profile:	<p>We are looking for someone reliable, resilient, organised and willing to learn who can thrive in a busy, fast-moving role and bring a positive, proactive energy to their work.</p> <p>This is an entry level position, so we are less focused on long term experience and more interested in how you approach work, how you respond to challenges and how you get things done. It would suit someone who wants to be part of an event that brings people together and makes a real difference, and who is passionate about running and the impact it can have on individuals and communities.</p> <p>The right person will stay calm when things get busy, adapt quickly when priorities change and be comfortable working through structured, sometimes repetitive tasks without losing focus or quality. They will take pride in doing things properly, keeping information accurate and making sure nothing slips through the cracks.</p> <p>We are also looking for someone who gets things moving. Someone who spots what needs doing, isn't afraid to jump in and help out and brings a genuine enthusiasm for playing an active role in the team. They will be curious, open to learning and quick to pick up new systems, tools and ways of working.</p> <p>Strong people skills are key. This role involves lots of contact with participants, partners and colleagues, so being friendly, clear and approachable matters. The ability to communicate in a simple, human way and stay patient and understanding when dealing with queries is really important.</p> <p>We value someone who enjoys being part of a team and contributes to a supportive, energetic working environment. Someone who is happy to pitch in wherever needed and help keep things running smoothly behind the scenes.</p> <p>Overall, this role suits someone dependable, adaptable and motivated, who enjoys being busy, takes ownership of their work and likes seeing things come together to create something meaningful.</p>	

Tommy's values

We are evidence-driven: we find and follow evidence, and it guides us in achieving the greatest impact.

We are inclusive: we put tackling inequity at the heart of everything we do and treat everyone with empathy, consideration and care.

We are collaborative: we know we're stronger when we work together and build lasting relationships with communities and partners

We are courageous: we are bold and unafraid to challenge established systems and thinking.

Tommy's Leadership Principles

Created with the help of colleagues across the organisation, the Leadership Principles give guidance on what great leadership looks like at Tommy's. They are:

Our leadership principles guide how we and our leaders act and make decisions.

- I am determined to keep Tommy's cause at the heart of what I do
- I hold myself to account
- I approach everyone with respect, empathy and inclusivity
- I dedicate time to self-reflection, growth and learning
- I am a leader who builds trust, confidence and a supportive working environment
- I am a leader who provides clarity, purpose and direction
- I'm a leader who champions people openly

Data protection

Tommy's collects information about its job applicants, employees and others. Such information is collected and used fairly, stored safely, not disclosed unlawfully and destroyed when it is no longer required.

A copy of Tommy's Employee Data Protection and Privacy Policy, including Retention of Employee Records, is available on request from Tommy's Data Protection Officer.

Find out more

tommys.org

020 73983400

mailbox@tommys.org

Nicholas House

3 Laurence Pountney Hill

London EC4R 0BB



